

## AGRICULTURE AND FOOD FAIR OF THE U.S. VIRGIN ISLANDS GENERAL RULES & REGULATIONS AND APPLICATION FOR ALL FAIR PARTICIPANTS

1. The Agriculture and Food Fair of the U.S. Virgin Islands will be held on Memorial Day weekend, February 17-19, 2024.
2. First preference will be given to nonprofit organizations. Fees for use of space will depend on the type of usage. Other licensing fees payable to the Government of the Virgin Islands may also apply.
3. Booths may be decorated two days before Fair weekend, from 8:00 a.m. to 5:30 p.m. All decorations must be in good taste and all exhibits must be confined to the allotted space. All participants must provide their own tables, if needed. For the protection of goods from rain, etc., vendors are encouraged to use clear plastic.
4. **ABSOLUTELY NO extensions or additions to booths or tents are allowed.** Protection for goods on the interior must be done in good taste and must allow fair visitors to see-through.
5. All booth holders will be allowed to enter the fairgrounds from 7:00 a.m. daily. The Fair is open from 9:00 a.m. to 6:00 p.m.
6. **NO vehicles** will be allowed on the fairgrounds between the hours of 9:00 a.m. and 6:00 p.m. Vehicles in violation of this rule will be TOWED at the owners' expense. Booth holders must park in the designated areas. NO exceptions are allowed. Do not block driveways, as vehicles blocking driveways will be towed.
7. Booth holders who arrive late (after 9:00 a.m.) must hand-carry their goods to their booths, and may be assisted by AgFair staff as available.
8. **ABSOLUTELY NO alcoholic beverages may be sold, used or displayed on the fairgrounds. Violators will be expelled immediately.**
9. **ABSOLUTELY NO carbonated beverages may be sold on fairgrounds. Violators will be expelled immediately.**
10. **ABSOLUTELY NO sale or usage of any type of explosive devices, stink bombs and silly strings are allowed on the fairgrounds.**
11. **ABSOLUTELY NO knives or weapon-like toys are to be sold.** Violators will be expelled immediately.
12. T-shirts for sale on the fairgrounds shall not portray or illustrate any obscenities, or illegal substances.
13. The director for each area will hold meetings with participants prior to and, if necessary, during the Fair to ensure compliance with the rules and regulations, to assign booth spaces, define restricted parking areas and distribute parking permits.
14. The price per booth space is listed below. Participants will be issued space by the appropriate director. **There will be NO reimbursement of fees after January 31<sup>st</sup>. Additionally, there is a 20% non-refundable fee for all applications.**

\*\*ONLY CERTIFIED CHECKS, MONEY ORDERS OR CREDIT CARD WILL BE ACCEPTED\*\*

Crop Exhibits.....\$125	Government.....Per table \$150
Refreshments Booths.....\$350 + Dept. of Health Fees	Youth Activities.....No Fee
Food Booths.....\$500 + Dept. of Health Fees	Livestock Sales.....\$125
Exhibitors Booth.....\$300	Livestock Exhibition.....No Fee
Special Exhibits.....Negotiable	Value-Added.....\$150

15. **Use of booths on the fairgrounds is subject to the rules herein and laws of the United States Virgin Islands. Failure to obey the rules may result in immediate cancellation of the permit and removal of violators from the booths and grounds with no refund of fees to violators.**

Name of Organization/School/Group/Agency:			
Authorized Representative:		Title:	
Signature of Above Person:		Date:	
Designated Contact Person:		Title:	
Day Phone:	Cell Phone:	Email:	
Mailing Address:			
<b>CATEGORY:</b> <input type="checkbox"/> CROP <input type="checkbox"/> EXHIBITORS <input type="checkbox"/> FOOD <input type="checkbox"/> REFRESHMENTS <input type="checkbox"/> YOUTH <input type="checkbox"/> LIVESTOCK <input type="checkbox"/> GOVERNMENT			
<b>EXHIBITORS ONLY:</b> LOCAL CRAFT _____   WOOD CRAFT _____   HANDICRAFT _____   T-SHIRT/CLOTHING _____   TOYS _____			
OTHER: _____		GOV'T ORGANIZATION: _____	
(Please specify)			

**Official Use Only**

Date Received: _____	No. of Spaces: _____
Fee(s) and Date Paid: _____	
Assigned Space: _____	
Comments: _____	

Please fill out the form and e-mail it to Ms. Charles at [renney.charles@doa.vi.gov](mailto:renney.charles@doa.vi.gov)